



VEHICLE SHIPPING PREPARATION GUIDE

1. Do not fill up the tank. Maximum $\frac{1}{4}$ tank is allowed for Ro/Ro shipments and $\frac{1}{8}$ tank for container shipments
2. Remove your license plate from the vehicle.
3. Remove all loose items and personal effects from the vehicle except for the car jack and one spare tire.
4. Provide one set of keys for the ignition, trunk door, gas tank or any other locking compartments. U.S. Customs will inspect all locked compartments of your vehicle.
5. We recommend removing any high value stereos from the vehicle since they are not covered if stolen.
6. If you leave your Anti-theft Alarm System in your vehicle make sure the system is disengaged prior to pick up / delivery.
7. Vehicle must be free of oil and fluid leaks.
8. Written operational instructions must be provided for vehicles requiring special handling when starting the engine. The instructions should be taped to the dashboard visible to the warehouse staff / stevedores.
9. Special arrangements must be made for non-operable vehicles. Notify us at the time of booking.
10. Steering and brakes must be operational.